

No. G1/485/23.

OFFICE ORDER

Sub: GCE, Kannur – Assignment of various Institutional Responsibilities, Reconstitution of existing committee and appointment of its members 2023-24 -Reg.

The following faculty and staff members are assigned additional charges and positions in various committee noted against their names. Faculty and staff members who are currently not holding assigned charges are directed to assume the charges at the earliest.

Sl. No.	Position	Faculty coordinator (Frequency of meeting)	Members
•	Administration		
1	HOD's:	Dr. Rajeevan B (CE) Dr. Sreejith B (ME) Dr. Rajesh M (EEE) Dr. Ranjith Ram A (ECE) Dr. Bindu P V (CSE) Dr. Shinil James (PhyE) Dr. Gireesan K K (ASM)	Academic council (13 Members) HODs and Deans Chief Warden Placement officer Principal (Weekly meeting)
2	UG Dean	Dr. Shahin M (EEE)	
3	PG Dean	Dr. Mahesh Kumar P (ME)	
4	Dean Research	Dr. Vinod Kumar V (ECE)	
5	Placement Cell	Dr. Nidheesh N, CSE (Placement Officer) (Monthly meeting)	Dr. Sajesh Kumar U, ECE Prof. Shijin Maniyath, ME Prof. Deepika.K.K,CE Prof. Akhil Chakko, EEE Prof. Ramanad, ECE
6	Hostel Warden/Committee	Prof. Manoj Kumar P (ASM) Chief Warden (Monthly meeting)	LH A : Dr. Jasmine Joseph LH B : Prof. Jisha P LH C : Prof. Minimol Pieus MH A : Prof. Nishanth K MH B : Prof. Shreesh Ajaykumar Mess Chairpersons (Students)
7	Master Plan Committee (College Development)	Dr. Sreekumar C, EEE (Monthly meeting)	Dr. Ranjith Ram A, ECE Dr. Vandana Sreedharan, CE Prof. Shreesh Ajaykumar, CE Prof. Baburaj K.V, CSE Prof. Sivadas PV, ASM Dr. Sudheesh Kumar C P, ME All HODs
8	PTA Executive	Dr. Ajith M S, CE (Secretary) (Monthly meeting)	Principal (Exec. President) Prof. Swapna P N (Treasurer) All HODs, Warden, Placement Officer
9	CEAAK Executive (Alumni Association)	Dr. Vinod Kumar V- Treasurer (Monthly meeting)	Principal- President Dr. Rajesh K N- Member Prof. Priyak- Member
10	TEQIP Cell:	Dr. Kishor Kumar V V (ME)- Coordinator	Dr. Rajeevan B Dr. Mahesh kumar P Dr. Shahin M Dr. Sooraj P All HODs

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11	CCE (IPIU)	Prof. Deepika K K, (CE) (Monthly meeting)	All HODs AA SS Section clerk
12	IQAC	Dr. Rafeeqe PC (Convenor) (Monthly meeting)	Dr. Sreelekshmi R (Director SPFU) Mr. Jithin (Alumni Secy) Mr. Muhammed Kunhi, Sulfex (Industry Rep) Administrative Assistant Dr. Mahesh kumar P (PG Dean) Dr. Shahin. M, EEED (UG Dean) Dr. Minimol Pieus T, (CE) Prof. Deepika K K (CE) Dr. Sooraj P (ME) Prof. Muhammed Anees. (ME) Dr. Anil Kumar. TT, (EEE) Dr. Anjali Anand, EEE Dr. Jesy. P, ECE Prof. Ramanand, ECE Prof. Sakhi S Anand (CSE) Prof. Sajith B, CSE Prof. Sivadas. PV (ASM)
13	KTU Council	Dr. Anil Kumar T T (College union advisor and coordinator) (Monthly meeting)	Principal All HODs Warden Two student representatives Three faculty representatives Invited members
14	University Examination (KTU)	Dr. Ajish Kumar. K S, CSE (Chief Superintendent) Prof. Sivadas. P V, ASM, (Valuation Camp Officer)	Dr. Manoj kumar. M V, EEE Prof. Chinchu A, ECE
15	KTU Coordinator & KTU affiliation	Prof. Nijesh C, CE (coordinator)	
16	Series Test Committee	Dr. Shahin M (Dean)	Advisors of the respective semesters from depts
17	Time table Committee	Dr. Shahin M (Dean)	Dept. representatives
18	Website /Social Media / CCF/ Networking/, Campus Management software/, Video Surveillance System /and Web Advisory Committee	Dr. Ranjith Ram A (Convenor) (Monthly meeting)	Mr. Bineesh K B (CMS, VSS) Prof. Baburaj. K V, CSE (CCF) Mr. Sivadasan. P, (Networking, Website) Department members
19	Maintenance Committee (Electricity, Water, Internet)	Dr. Sreejith B (Advisor) Prof. Rajan T, ME (Convenor) (Monthly meeting)	Accounts Officer Mr. Biju. P, (Sergeant) Mr. Ajith Kumar. K, NTA Mr. Sivadasan P, CSE Mr. Jai John K, ECE Mr. Sreelal PS, EEE Mr. Muhammed Kunji, ME Mr. Praveen. C, TI, Gr.II, CE
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20	Virtual Lab NCS (National Carrier Services), NAD (National Academic Depository) UHV(Universal Human Values) G- Suite AICTE 360 Degree Feedback	Dr. Abdul Nazar. K P, ME (UHV) Convenor	Prof. Sakhi S Anand, CSE(VL) Prof. Sajeev K Jose, ECE (NCS, NAD) Dr. Ajith K.K, ECE (G-Suite) Dr. Anjali Anand (EEE)(AICTE 360 Degree Feedback)
21	Green Protocol Committee	Mr. Shajeesh K, ME (Convenor)	Mr. Sreejith P.S.
22	Canteen Committee	Dr. Sreekumar C, EEE (Monthly meeting)	All HOD's Administrative Assistant Account Officer PTA President Secretary, College Union Senior Superintendent Section Clerk D3
23	College Union (Staff Advisor)	Dr. Anil Kumar T T, EEE (Staff Advisor Cum Magazine Editor)	Student Union members
24	Bus Committee	Mr. Manjunadhadas K, ME (Monthly meeting)	Principal HODs Student representative Section clerk Bus driver representative
25	VFS	Prof. Nishil Kumar P P, ECE	Coordinators for each programme
26	Auditorium Committee	Sri. Biju P (Sergeant)	Principal
27	Public Information Officer	Prof. Vinodan P K, ASM	
28	Faculty in charge of PMSS (J&K)	Prof. Chinchu A, ECE	
29	AICTE Affiliation	Prof. Priyak N K, ME	
30	Activity Report Committee & College News letter	Prof. Narayanan N I, CE	All HODs Dept representatives
31	Language Lab	Dr. Sajesh kumar U, ECE	
32	Library Advisory Committee	Dr. Govindan. P, ME(Chairman) (Monthly meeting)	Smt. Hena V B, SIO Dr. Ismayil C, EEE Prof. Deepu S.P, CE Prof. Ajish Kumar K.S, CSE Dr. Amal S Kannan, ECE
33	Condemnation Committee	Administrative Assistant (Monthly meeting)	Dr. Rajesh. K.N, CED Prof. Rajan T, MED Dr. Sajith. K, ECED Dr. Rafeeqe P.C, CSED Prof. Manoj Kumar P, Warden Section clerk
34	FSTDC coordinator	Dr. Sajith K, ECE	Dept. co-ordinators
35	PSC Centre Head (Online Examination)	Prof. Sukesh A (Centre Head)	Dr. Vinod Kumar. V, ECED Dr. Baburaj. K V, CSED Prof. Sivadas. P V, ASD Sri. Sivadasan. P, CSED
36	Information Bulletin revision	Dr. Sajeeb A M (ME)	Mr. Sunil, CA, Office Mr. Santhosh T, ECE
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37	IIIC (Industry Institute Interaction Cell)	Dr. Vandana Sreedharan, CE (Monthly meeting)	Dr. Sajith K, ECE Dr. Ajith K K, AP ECE Mr. Muhammed Kunhi (Sulfex) (Industry Rep)
38	CESEE/SECN	Prof. Suresh. A, EEE Dr. Ajith. M S, CE, Prof. Dhanesh Chatta, ME Dr. Kishor Kumar V V, ME Dr. Ajish Kumar K S, CSE	RAB (Research Advisory Board) Convened by Dean, Research (Monthly meeting)
39	RTDC and UBA	Dr. Vandana Sreedharan, CED (Chairperson, RTDC) Dr. Sooraj. P, ME (UBA Coord)	
40	CICET	Dr. Sooraj. P, ME	
41	CERD/Innovation Centre/CoRAL/ Institute Innovation Cell	Dr. Sudheesh Kumar C P, ME (CERD/CoRAL) Dr. Sajeeb A M (Innovation centre, Cell)	
42	NIRF	Dr. Sajesh Kumar U, ECE	
43	AISHE (All India Survey on Higher Education),	Prof. M J Jose, ME	
44	KSHEC (Kerala State Higher Education Council Nodal Officer) VHEVP (Vidyanjali Higher Education Volunteer Programme)	Prof. Laseena. C A, ECE	
45	CIC (Campus Inspection Committee)	Dr. Sreekumar C	Dr. Mahesh Kumar, P, ME Dr. A. Ranjith Ram, ECE Dr. Rajeevan. B, CE Dr. Jasmine Joseph, Physical Edn. Dr. Nidheesh. N, CSE Prof. Rekha K P (ASM)
46	CLAC (College Level Academic Committee)	Dr. Mahesh Kumar P, PG Dean	Dr. Shahin M, EEE, Dr. Vinod Kumar V, ECE PG Co-ordinator from each Department - CE, ME, EEE, ECE
47	CCC (Connect Career to Campus)	Dr. Deepika. KK (CE) Nodal Officer	Prof. Sajith B, CSE Prof. Shijin Maniyath, ME Dr. Jesy P, ECE Prof. Akhil Chacko, EEE 5 Members from each final Year Students from Departments
• Student/ Staff HR Committees			
1	KTU Students Welfare Committee:	Dr. Rajesh K N (Monthly meeting)	Prof. Hareesh K (ECE) Prof. Roshin das M P (ME) Prof. Dileep M R (CSE) Dr. Deepu S P (CE) Prof. Anjali Anand, (EEE)
2	KTU Grievance & Appeal Committee:	Dr. Sooraj P,ME (Monthly meeting)	Dr. Vinod Kumar. V, (ECE) Dr. Nisha B Kumar (EEE) Prof. Swapna P N (ASM)
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3	KTU Discipline Committee:	Dr. Mahesh Kumar P (ME) (Monthly meeting)	Dr. Sajith K (ECE) Dr. Rafeeque PC (CSE) Dr. Shahin M (EEE) Prof. Rekha K.P (ASM) Prof. Narayanan N I (CE)
4	Students Development & HR Cell:	Dr. Vandana Sreedharan (CE) (Monthly meeting)	Dr. Abdul Nazar (ME) Prof. Annie Sabitha Paul (ASM) Prof. Sakhi S Anand (CSE) Prof. Indu C (ECE)
5	Internal Complaints Committee and Anti Sexual Harassment Cell	Dr. Jasmine Joseph, PE (Monthly meeting)	Prof. Sreejith S, ECE PTA Executive member Representative of Legal Service Forum Municipal Ward Member
6	Gender Justice Forum	Prof. Annie Sabitha Paul, ASM (Monthly meeting)	Prof. Arjun Prabhudas (ECE) Smt. Sindhu. V, Senior Supdt.
7	Anti-Ragging Committee	Dr. Mahesh Kumar P (Chairman DAC) (Monthly meeting)	UG Dean, All HOD's Hostel Warden Placement Officer Municipal Ward Councilor CI of Police Taliparamba PTA President Administrative Assistant Member of the Legal Service Forum Chairman, College Union
8	Committee for SC/ST – Prevention of Atrocities	Prof. Dileep M R (CSE) (Monthly meeting)	Prof. Manoj Kumar P, ASM Prof. Rohit P, ECE Senior Superintendent
9	Health, Fire & Safety and General Amenity Assurance Committee	Dr. Shinil James, Physical Education (Monthly meeting)	Dr. Ismayil C.(KSEB/DG set) Mr. Shajeesh, ME Mr. Manoharan K, EEE Mr. Biju P, Sergeant Mr. Ajith K, Office
	• Student Co-Curricular Organisations		
1	NSS Programme Officers :	Dr. Dileep. M R, CSE - Unit 141 Prof. Sreeja, - Unit 257 Prof. Akhil Chacko- Unit 265	NSS volunteer secretaries
2	IEEE Chapter Branch Councilor/ IEEE WIE/PELS	Dr. Ajith K K (ECE)/ Dr. Jesy P (ECE)/ Dr. Sajesh Kumar U	Student Execom
3	ISTE Chapter	Prof. Ramanand A C, President Prof. Deepu S P (CE),Secretary	Student Execom
4	NCC	Mr. Samresh M K, ECE	
5	Robocek	Dr. Abdul Nazar P, ME	
6	ICI	Dr. Deepu S P, CE	
7	SAE	Prof. Shijin Maniyath, ME	
8	SHE GCEK	Dr. Vandana Sreedharan, CE	Dr. Ranjith Ram A, ECE Dr. Sreekumar C, EEE
9	Movie Club & Photography Club	Dr. Sreekumar C, EEE	Dr. Mahesh Kumar P, ME Dr. Ranjith Ram A, ECE Prof. Narayanan N I, CE Students Representatives
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10	TBI, IEDC, MSME, NISP, AIC(Atal Innovation Centre)	Prof. Shijin Maniyath, ME (TBI) Muhammed Anees (IEDC)	Dr. Abdul Nazar P (ME) Prof. Sreejith S (ECE)
11	NPTEL Chapter	Dr. Rajesh. M, EEE	
12	Skill Development Platform Kerala ASAP Nodal Officer ASAP Asst. Nodal Officer YIP (Young Innovators Programme)	Prof. Sajith B, CSE (SDPK, ASAP)	Prof. Sajith. B, CSE (ASAP N.O.) Prof. Arjun Prabhudas, ECE (Asst. ASAP N.O) Prof. Jayesh Babu K R (YIP)
13	ICSEE 2023 organising committee	Dr. Manoj Kumar M V	Dr. Nisha B Kumar Dr. Anjali Anand K Dr. Rafeeqe P C, CSE PG Coordinators

All newly nominated are directed to officiate to the assigned post and report the compliance to the undersigned. All committees are to meet on a need basis and report to the undersigned.

(Handwritten Signature)

PRINCIPAL

GOVERNMENT COLLEGE OF ENGINEERING
KANNUR - 670 563

To

Staff Members Concerned (through email)
All HOD's , Notice Board
AA, AO, SS
Mr. Bineesh.KB, for updating in the College web site
CA (Principal's Table)

